

# Graduate Internship Work Plan

Student Instructions: *After securing your internship and discussing your work plan with your site supervisor and faculty internship adviser, please complete this form. Once the form is complete, have your faculty internship adviser and site supervisor sign and date it, sign and date it yourself, then submit it through the ENV H 599 Canvas site **no later than one week after the start of your internship.***

## Student Information

Name:

Preferred email during internship:

Preferred phone during internship:

## Site Supervisor Information

Name:

Job title:

Email address:

Mailing address:

Phone:

## Internship Logistics

Anticipated start date:

Anticipated end date:

Primary work location:

Compensation:

Work schedule:

Not including commuting to/from the internship site, will the student be required to travel as part of the position?

Student will NOT be required to drive or ride in a car as part of their regular duties

Student will be expected to drive their own car

Student will be expected to ride as a passenger in an agency car

Student will be expected to drive an agency car

## Student Intern Activities and Tasks

Briefly describe the activities and tasks associated with this internship:



## **Products/Deliverables**

Briefly describe any products/deliverables that the student intern will be contributing to or expected to complete:

## **Applied Project Information**

All students in the MS Applied degree must develop and complete a culminating project related to their internship experience. The project is usually completed in autumn quarter of the student's second year as part of the associated coursework in ENV H 598.

Proposed project title:

Proposed project description:

## **Signatures**

Student Intern:

Date:

Internship Site Supervisor:

Date:

Faculty Internship Adviser:

Date:

Faculty Project Adviser:

Date: