

# Course Syllabus

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## ENV H 480A: Undergraduate Seminar

**Quarter:** Autumn 2021

**Credits:** 1 credit

**Class Time:** Wednesdays from 3:30-4:50pm

**Location:** T-530

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### Instructor:



**Hayley Leventhal, MS, Internship & Career Services Manager**

**Office:** Hans Rosling Center, Room 252

**Email:** [hayleyl@uw.edu](mailto:hayleyl@uw.edu) (<mailto:hayleyl@uw.edu>)

(<mailto:tmb@uw.edu>) **Office Hours:** By appointment

### Course description

This course is intended to expose DEOHS undergraduate students to a broad range of environmental and occupational research, practice, and policy areas in order to assist them with career exploring and planning within the Environmental Health major. It also serves as an introduction and orientation to the EH internships. The format for this class includes group discussions, short lectures, guest panelists, and strong student involvement. Students should come to class prepared to share questions, ideas, and experiences with their classmates.

### Learning objectives

It is intended that at the completion of this course, each student will be able to:

- Develop an overview of the environmental and occupational health sciences field, and evaluate their personal career values, interests and skills to assess fit for a range of possible career paths.
- Create and implement a career plan to prepare for their identified career goals. Identify actions to take in areas of their environmental health education, including research, and internship / experiential learning.
- Identify, apply for, and successfully obtain and hold a summer internship.

- Understand workplace expectations, communicate professionally, and identify and solve workplace conflicts.
- Design a targeted resume and cover letter and understand how to adapt it to different positions.
- Understand the different types of interview questions and craft focused answers in response.
- Construct a professional network.

## Schedule of Topics and Readings

### Grading Format:

**Grading:** This course is designed to provide support for your success as an environmental health major. Upon successful completion of the course, you will meet the prerequisite to enroll in Env H 482. Credit is based on your attendance, participation, and the quality of the assignments you complete. Therefore, you must attend each class meeting and complete each assignment at a satisfactory level in order to pass the course. Passing this course is mandatory for graduation. If you do not pass this course, you may be required to retake it. 1000 points are available in this course. A 4.0 scale will be calculated using the following conversion:

% = GPA	% = GPA	% = GPA	
≥ 970 = 4.0	≥ 858 = 3.0	≥ 746 = 2.0	≥ 634 = 1.0
≥ 959 = 3.9	≥ 847 = 2.9	≥ 735 = 1.9	≥ 622 = 0.9
≥ 948 = 3.8	≥ 835 = 2.8	≥ 723 = 1.8	≥ 611 = 0.8
≥ 936 = 3.7	≥ 824 = 2.7	≥ 712 = 1.7	≥ 600 = 0.7*
≥ 925 = 3.6	≥ 813 = 2.6	≥ 701 = 1.6	
≥ 914 = 3.5	≥ 802 = 2.5	≥ 690 = 1.5	
≥ 903 = 3.4	≥ 791 = 2.4	≥ 678 = 1.4	
≥ 892 = 3.3	≥ 779 = 2.3	≥ 667 = 1.3	*Lowest passing grade for undergraduates.
≥ 880 = 3.2	≥ 768 = 2.2	≥ 656 = 1.2	
≥ 869 = 3.1	≥ 757 = 2.1	≥ 645 = 1.1	

**Attendance:** This is a course that is dependent on active student participation and engagement. You are expected to come to class with assignments completed and a readiness and willingness to participate.

### COVID-Related Expectations

Per UW policy, this class will be conducted in person. Therefore, unless you meet the criteria for an accommodation from Disability Resources for Students (DRS) or a special arrangement approved by the SPH Office of the Dean that allows you to take the course remotely [[see student communications here](https://sph.washington.edu/sites/default/files/2021-08/UWSPH_RTC_Student-Email.pdf) [\\_ \(https://sph.washington.edu/sites/default/files/2021-08/UWSPH\\_RTC\\_Student-Email.pdf\)](https://sph.washington.edu/sites/default/files/2021-08/UWSPH_RTC_Student-Email.pdf)] you should only register for this class if you can attend in-person.

- Please contact UW Disability Resources for Students (DRS) directly if you feel you may be eligible for an accommodation based on your status as an immunocompromised individual or based on other diagnosed physical or mental health conditions that might prevent you from being able to take classes in-person.
- If you are a student enrolled in a program in SPH, and you are either living with an individual who is immunocompromised, OR you are unable to obtain a visa to travel to the US, you may be eligible for a “special arrangement” that will allow you to take this course remotely. Requests for special arrangements to take the class remotely should have been submitted to and approved by the Students and Academic Services team in the Office of the Dean before the beginning of the quarter. If you have questions about this type of arrangement, please reach out to Student and Academic Services by email at [sphas@uw.edu \(mailto:sphas@uw.edu\)](mailto:sphas@uw.edu).

All UW students are expected to complete their [vaccine attestation](#) <sup>↗</sup>

[\(https://www.washington.edu/coronavirus/vaccination-requirement/\)](https://www.washington.edu/coronavirus/vaccination-requirement/) before arriving on campus and to follow the campus-wide face-covering policy at all times. You are expected to follow state, local, and UW COVID-19 policies and recommendations. If you feel ill or exhibit possible COVID symptoms, you should not come to class. If you need to temporarily quarantine or isolate per CDC guidance and/or [campus policy](#) <sup>↗</sup> [\(https://www.washington.edu/coronavirus/2021/08/31/autumn-quarter-health-and-safety-measures-message-to-uw-personnel/\)](https://www.washington.edu/coronavirus/2021/08/31/autumn-quarter-health-and-safety-measures-message-to-uw-personnel/), you are responsible for notifying your instructors as soon as possible by email. **If you receive a positive COVID-19 test result, you must report to campus Environmental Health & Safety (EH&S) by emailing [covidehc@uw.edu \(mailto:covidehc@uw.edu\)](mailto:covidehc@uw.edu) or calling 206-626-3344.**

**No food or drinks are allowed in the classroom.**

**Please check your email daily BEFORE coming to class.** If we need to conduct class remotely because the instructor or a guest speaker is complying with UW policies and unable to attend in person, we will send all registered students an email with a Zoom link for remote instruction. Thank you for your patience and support as we all transition together back to in-person learning!

### **What To Do If You Fall Behind**

It is important that you remain engaged in the course, for the benefit of you and your classmates. Having said that, I know that life happens and that the past months have been unpredictable. We've all experienced instances where we have fallen behind. If you fall behind, here are some strategies to help you re-engage:

1. Reach out to me and let me know what's going on – don't just disappear. If you don't want to share all the details of your situation, that's ok.
2. Read through recent course communications and Discussion posts. This will help bring you up to speed on critical issues related to the course.
3. Try to block off an hour each week outside of class to focus exclusively on the course. If you can do more, great! But being intentional about setting aside time is the first step.

4. Connect with someone you know and/or admire in class. Peers can often share strategies for success or chat with you about difficult concepts being covered in class.

### Outside-of-Class Expectations

As a component of your participation grade, you will be expected to [meet with Hayley](https://calendar.google.com/calendar/selfsched?sstoken=UUZWV2xKS2IMWkxffGRIZmF1bHR8NTc5NTFjOTkyZjlmMjM4MDliMjdiYjRkNDkzZDkyZWE) (<https://calendar.google.com/calendar/selfsched?sstoken=UUZWV2xKS2IMWkxffGRIZmF1bHR8NTc5NTFjOTkyZjlmMjM4MDliMjdiYjRkNDkzZDkyZWE>) for 15-minutes outside of class time before the fifth week of class: **October 27, 2021**. Finally, while it is not required, you are strongly encouraged to participate in outside of the classroom events (such as networking events, social hours, and employer information sessions) with Hayley and your classmates as informal opportunities to connect and socialize.

### Assignments:

Your learning in this course will be assessed through the final project, which you will contribute to throughout the quarter. Individual assignments are given point values relative to a total 100 points for the quarter. All assignments must be typewritten -- and submitted on-line using Canvas by 11:59pm the night before class.

Assignment	Points	Percentage of Total Grade
Understanding Your Understanding of Your Abilities (Before and After)	30 each/60 total	6%
Completion of Modules 1-10	30 points each/300 total	30%
Internship/Job Application Spreadsheet	50 points	5%
Resume Draft	100 points	10%
Cover Letter Draft	100 points	10%
Informational Interview Email (40 pt) and Summary (100pts)	140 points	14%
Final Project (due dates vary)	250 points	25%
Internship/Job Description Due 10/27(50 pts)		

Final Draft Resume Due 12/18 (50 pts)		
Final Draft Cover Letter Due 12/18 (50 pts)		
Interview Questions and Answers Due 11/24 (50 pts)		
Mock Interview Due 12/18 (50 pts)		

## Course policies and values

- **Communications Standards:** Please read the [Course Netiquette Guidelines](#) for information on communication norms for this course.
- **Inclusiveness:** Diverse backgrounds, embodiments, and experiences are essential to the critical thinking endeavor at the heart of university education. Therefore, we expect you to follow the UW Student Conduct Code in your interactions with your colleagues and instructors in this course by respecting the many social and cultural differences among us. We encourage students to talk to your faculty member and/or the program director if you have concerns about classroom climate.
- **Pronouns:** We share our pronouns because we strive to cultivate an inclusive environment where people of all genders feel safe and respected. We cannot assume we know someone's gender just by looking at them. So we invite everyone to share their pronouns.
- **Access and Accommodations:**

Your experience in this class is important to me. If you have already established accommodations with Disability Resources for Students (DRS), please communicate your approved accommodations to me at your earliest convenience so we can discuss your needs in this course.

If you have not yet established services through DRS, but have a temporary health condition or permanent disability that requires accommodations (conditions include but are not limited to mental health, attention-related, learning, vision, hearing, physical or health impacts), you are welcome to contact DRS at 206-543-8924 or [uwdrs@uw.edu](mailto:uwdrs@uw.edu) or [disability.uw.edu](http://disability.uw.edu). DRS offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions. Reasonable accommodations are established through an interactive process between you, your instructor(s) and DRS. It is the policy and practice of the University of Washington to create inclusive and accessible learning environments consistent with federal and state law.

- Washington state law requires that UW develop a policy for accommodation of student absences or significant hardship due to reasons of faith or conscience, or for organized religious activities. The UW's policy, including more information about how to request an accommodation, is available at [Religious Accommodations Policy](https://registrar.washington.edu/staffandfaculty/religious-accommodations-policy/). Accommodations must be requested within the first two weeks of this course using [the Religious Accommodations Request form](https://registrar.washington.edu/students/religious-accommodations-request/).

- **What constitutes an excused absence?** As defined in [UW Scholastic Regulations, Chapter 112 \(http://www.washington.edu/admin/rules/policies/SGP/ScholRegCH112.html\)](http://www.washington.edu/admin/rules/policies/SGP/ScholRegCH112.html), examples of unavoidable reasons for absence include death or serious illness in the immediate family, illness of the student, and, provided previous notification is given, observance of regularly scheduled religious obligations. Other reasons might include attendance at academic conferences or field trips or participation in University-sponsored activities such as debating contests or athletic competitions.
- **SPH Land Acknowledgment:** The University of Washington acknowledges the Coast Salish people of this land, the land which touches the shared waters of all tribes and bands within the Duwamish, Suquamish, Tulalip and Muckleshoot nations.
- **Academic Integrity:** Students at the University of Washington (UW) are expected to maintain the highest standards of academic conduct, professional honesty, and personal integrity.

The UW School of Public Health (SPH) is committed to upholding standards of academic integrity consistent with the academic and professional communities of which it is a part. Plagiarism, cheating, and other misconduct are serious violations of the University of Washington Student Conduct Code (WAC 478-120). We expect you to know and follow the university's policies on cheating and plagiarism, and the [SPH Academic Integrity Policy \(https://sph.washington.edu/students/academic-integrity-policy\)](https://sph.washington.edu/students/academic-integrity-policy). Any suspected cases of academic misconduct will be handled according to University of Washington regulations. For more information, see the University of Washington Community Standards and Student Conduct website.

- **Equity, Diversity and Inclusion:** Diverse backgrounds, embodiments and experiences are essential to the critical thinking endeavor at the heart of University education. In SPH, students are expected:
  - To respect individual differences, which may include, but are not limited to, age, cultural background, disability, ethnicity, family status, gender, immigration status, national origin, race, religion, sex, sexual orientation, socioeconomic status and veteran status.
  - To engage respectfully in the discussion of diverse worldviews and ideologies embedded in course readings, presentations and artifacts, including those course materials that are at odds with personal beliefs and values.

I am committed to making this class an equitable learning environment. Please talk with me right away if you experience disrespect in this class from other students and/or from me, and I will work to address it in an educational manner.

- **Reporting Learning Environment Concerns:** The Office of the Dean has a [student concern policy \(https://sph.washington.edu/students/student-concern-policy\)](https://sph.washington.edu/students/student-concern-policy), a faculty concern policy and standard HR procedures for staff concerns. Students are encouraged to report any incidents of bias in any of the following ways:
  - Report the incident to someone they feel comfortable with (including teaching staff, adviser or department staff) or directly inform the SPH Assistant Dean for Equity, Diversity & Inclusion Dr. Victoria Gardner at [vg@uw.edu \(mailto:vg@uw.edu\)](mailto:vg@uw.edu).

- Email [dcinfo@uw.edu](mailto:dcinfo@uw.edu) to file a non-anonymous, confidential report (tracked by Director of Student and Academic Services and Assistant Dean of Equity, Diversity & Inclusion) or
- Send an anonymous and confidential report using the bias concern form [here](https://catalyst.uw.edu/webq/survey/vg/375764) <sup>↗</sup> (<https://catalyst.uw.edu/webq/survey/vg/375764>). Report is received by the Assistant Dean for EDI and the Director of Program Operations for Student and Academic Services and tracked for investigation and/or resolution. Reporter can remain completely anonymous but will not receive a response.
- **Safety:** Call SafeCampus at 206-685-7233 anytime – no matter where you work or study – to anonymously discuss safety and well-being concerns for yourself or others. SafeCampus’s team of caring professionals will provide individualized support, while discussing short- and long-term solutions and connecting you with additional resources when requested.
- For laptop and other equipment rentals, visit the [UW Student Technology Loan Program](https://stlp.uw.edu) <sup>↗</sup> (<https://stlp.uw.edu>).

## Course Summary:

Date	Details	Due
Wed Sep 29, 2021	 <a href="https://canvas.uw.edu/calendar?event_id=2136972&amp;include_contexts=course_1478671">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136972&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136972&amp;include_contexts=course_1478671</a>	3:30pm to 5pm
Tue Oct 5, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332763">Getting to know each other</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332763">https://canvas.uw.edu/courses/1478671/assignments/6332763</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332752">SMART Goal</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332752">https://canvas.uw.edu/courses/1478671/assignments/6332752</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332749">Syllabus Quiz</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332749">https://canvas.uw.edu/courses/1478671/assignments/6332749</a>	due by 11:59pm
Tue Oct 5, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332751">Understanding Your Understanding of Your Abilities</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332751">https://canvas.uw.edu/courses/1478671/assignments/6332751</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/calendar?event_id=2136966&amp;include_contexts=course_1478671">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136966&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136966&amp;include_contexts=course_1478671</a>	3:30pm to 5pm
Wed Oct 6, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332762">Career Values</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332762">https://canvas.uw.edu/courses/1478671/assignments/6332762</a>	due by 11:59pm

Date	Details	Due
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332747">Values and Work Style</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332747">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332747">https://canvas.uw.edu/courses/1478671/assignments/6332747</a>)</a>	due by 11:59pm
Wed Oct 13, 2021	 <a href="https://canvas.uw.edu/calendar?event_id=2136965&amp;include_contexts=course_1478671">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136965&amp;include_contexts=course_1478671">(<a href="https://canvas.uw.edu/calendar?event_id=2136965&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136965&amp;include_contexts=course_1478671</a>)</a>	3:30pm to 5pm
Tue Oct 19, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332769">Internship/Job Application Spreadsheet</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332769">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332769">https://canvas.uw.edu/courses/1478671/assignments/6332769</a>)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332761">Practicing Your Elevator Pitch and Preparing for Informational Interviews</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332761">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332761">https://canvas.uw.edu/courses/1478671/assignments/6332761</a>)</a>	due by 11:59pm
Wed Oct 20, 2021	 <a href="https://canvas.uw.edu/calendar?event_id=2136970&amp;include_contexts=course_1478671">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136970&amp;include_contexts=course_1478671">(<a href="https://canvas.uw.edu/calendar?event_id=2136970&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136970&amp;include_contexts=course_1478671</a>)</a>	3:30pm to 5pm
Tue Oct 26, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332760">Getting Started on LinkedIn</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332760">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332760">https://canvas.uw.edu/courses/1478671/assignments/6332760</a>)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332768">Informational Interview Request</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332768">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332768">https://canvas.uw.edu/courses/1478671/assignments/6332768</a>)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332770">Internship/Job Description</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332770">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332770">https://canvas.uw.edu/courses/1478671/assignments/6332770</a>)</a>	due by 11:59pm
Wed Oct 27, 2021	 <a href="https://canvas.uw.edu/calendar?event_id=2136968&amp;include_contexts=course_1478671">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136968&amp;include_contexts=course_1478671">(<a href="https://canvas.uw.edu/calendar?event_id=2136968&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136968&amp;include_contexts=course_1478671</a>)</a>	3:30pm to 5pm
Tue Nov 2, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332755">Cover Letters</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332755">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332755">https://canvas.uw.edu/courses/1478671/assignments/6332755</a>)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332756">Cover Letters</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332756">(<a href="https://canvas.uw.edu/courses/1478671/assignments/6332756">https://canvas.uw.edu/courses/1478671/assignments/6332756</a>)</a>	due by 11:59pm

Date	Details	Due
Wed Nov 3, 2021	 <a href="#">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136971&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136971&amp;include_contexts=course_1478671</a>	3:30pm to 5pm
Tue Nov 9, 2021	 <a href="#">Internship Q&amp;As</a>	to do: 11:59pm
Tue Nov 9, 2021	 <a href="#">Resume Draft 1</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332774">https://canvas.uw.edu/courses/1478671/assignments/6332774</a>	due by 11:59pm
Wed Nov 10, 2021	 <a href="#">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136969&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136969&amp;include_contexts=course_1478671</a>	3:30pm to 5pm
Tue Nov 16, 2021	 <a href="#">Cover Letter - Draft</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332765">https://canvas.uw.edu/courses/1478671/assignments/6332765</a>	due by 11:59pm
Tue Nov 16, 2021	 <a href="#">Past Internship Summaries</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332759">https://canvas.uw.edu/courses/1478671/assignments/6332759</a>	due by 11:59pm
Tue Nov 16, 2021	 <a href="#">Reflecting On Your Interview Experience</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332758">https://canvas.uw.edu/courses/1478671/assignments/6332758</a>	due by 11:59pm
Wed Nov 17, 2021	 <a href="#">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136967&amp;include_contexts=course_1478671">https://canvas.uw.edu/calendar?event_id=2136967&amp;include_contexts=course_1478671</a>	3:30pm to 5pm
Tue Nov 23, 2021	 <a href="#">Preparing for an Interview</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332748">https://canvas.uw.edu/courses/1478671/assignments/6332748</a>	due by 11:59pm
Tue Nov 23, 2021	 <a href="#">Tell Me About Yourself</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332776">https://canvas.uw.edu/courses/1478671/assignments/6332776</a>	due by 11:59pm
Tue Nov 30, 2021	 <a href="#">How Much do you Know About Interviews?</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332754">https://canvas.uw.edu/courses/1478671/assignments/6332754</a>	due by 11:59pm
Tue Nov 30, 2021	 <a href="#">Informational Interview Summaries</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332764">https://canvas.uw.edu/courses/1478671/assignments/6332764</a>	due by 11:59pm

Date	Details	Due
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332771">Interview Questions and Answers</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332771"> (https://canvas.uw.edu/courses/1478671/assignments/6332771)</a>	due by 11:59pm
Wed Dec 1, 2021	 <a href="https://canvas.uw.edu/calendar?event_id=2136974&amp;include_contexts=course_1478671">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136974&amp;include_contexts=course_1478671"> (https://canvas.uw.edu/calendar?event_id=2136974&amp;include_contexts=course_1478671)</a>	3:30pm to 5pm
Tue Dec 7, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332757">Evaluating Workplaces</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332757"> (https://canvas.uw.edu/courses/1478671/assignments/6332757)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332772">Mock Interview</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332772"> (https://canvas.uw.edu/courses/1478671/assignments/6332772)</a>	due by 11:59pm
Wed Dec 8, 2021	 <a href="https://canvas.uw.edu/calendar?event_id=2136973&amp;include_contexts=course_1478671">ENV H 480 A Au 20: Undergraduate Seminar</a> <a href="https://canvas.uw.edu/calendar?event_id=2136973&amp;include_contexts=course_1478671"> (https://canvas.uw.edu/calendar?event_id=2136973&amp;include_contexts=course_1478671)</a>	3:30pm to 5pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332766">Cover Letter - Final Draft</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332766"> (https://canvas.uw.edu/courses/1478671/assignments/6332766)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332767">Extra Mock Interview (for those who asked for extensions on the informational interview)</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332767"> (https://canvas.uw.edu/courses/1478671/assignments/6332767)</a>	due by 11:59pm
Fri Dec 17, 2021	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332750">Module 10 Quiz</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332750"> (https://canvas.uw.edu/courses/1478671/assignments/6332750)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332775">Resume- Final Draft</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332775"> (https://canvas.uw.edu/courses/1478671/assignments/6332775)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6332753">Understanding Your Understanding of Your Abilities Version 2</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6332753"> (https://canvas.uw.edu/courses/1478671/assignments/6332753)</a>	due by 11:59pm
	 <a href="https://canvas.uw.edu/courses/1478671/assignments/6547955">Optional Extra Credit: Informational Interview</a> <a href="https://canvas.uw.edu/courses/1478671/assignments/6547955"> (https://canvas.uw.edu/courses/1478671/assignments/6547955)</a>	